

SECRETARY'S CERTIFICATE

I, (Name of Corporate/Partnership Secretary), single/married, Filipino, of legal age, with business address at _____, after having been duly sworn to an oath in accordance with law, hereby depose and say:

That I am the Corporate Secretary/Managing Partner of (Name of the Corporation/ Partnership), a corporation/partnership duly organized, registered and existing under and by virtue of the laws of the Republic of the Philippines, with principal office or place of business at (Place);

In a special/regular meeting of the Board of Directors of the Corporation/Partnership held on (date of meeting) at (place where the meeting took place), at which meeting a quorum was present and acting throughout, the following Resolution was unanimously passed and approved and adopted, and the same have not been annulled, revoked and amended in anyway whatever and is in full force and effect on the date hereof:

RESOLUTION NO. _____

RESOLVED, as the Board/Partners hereby resolved that (Name of Representative, Position), whose signature appears below, is hereby authorized in the name of the Corporation/Partnership to participate in the public bidding, submit a bid to the Philippine Deposit Insurance Corporation (PDIC), make, sign, execute, deliver and receive contracts, agreements, and any and all documents and other writings of whatever nature or kind which includes the Owner's Duplicate Copy of TCT (or Tax Declaration, if untitled) No. _____, and perform other acts as may be necessary to carry into effect the purchase of the following real property/ies:

Location	Prop. No.	Description	Certificate of Title (or Tax Declaration, if untitled) No.	Initial Bid Amount	Second Bid Amount (in case of a tie)
					"Annex A"

(Note: Please itemize all properties you intend to bid on.)

In case of a tie, to submit a second bid subject to the limit(s) provided above or participate in viva voce bidding pursuant to the Conditions of Bid."

I, as well as the authorized corporate/partnership representative, hereby give our consent for the processing of our personal information in any manner deemed necessary by PDIC in its evaluation of our bid, as well as in the interest of transparency and efficiency of the bidding process.

It is hereby understood and acknowledged that: (a) the processing by the PDIC of personal data is in pursuance of its mandate as required by existing laws, rules and regulations; (b) personal data collected shall be used only for the purposes of disposal of assets of PDIC and/or closed banks; (c) processing of personal data is pursuant to the principles of transparency, legitimate purpose and proportionality; and (d) organizational, physical and technical measures are in place to protect personal data in accordance with the Data Privacy Act of 2012, its Implementing Rules and Regulations and other issuances of the National Privacy Commission.

IN WITNESS WHEREOF, this instrument has been signed on _____ at _____.

Printed Name and Signature of the
Corporate/Partnership Secretary

Printed Name and Signature of
Representative

SUBSCRIBED AND SWORN TO BEFORE ME on this ____ day of
_____ at _____. Affiant exhibited to me his/her
valid identification No. _____ issued on _____ at
_____.

NOTARY PUBLIC

Doc. No. ____
Page No. ____
Book No. ____
Series of ____

ANNEX “A”

Location	Prop. No.	Description	Certificate of Title (or <i>Tax Declaration</i> , if untitled) No.	Second Bid Amount (in case of a tie)

(Note: Please itemize all properties you intend to bid on.)