

Philippine Deposit Insurance Corporation  
 Asset Administrative Services Department  
 ROPA DISPOSAL COMMITTEE

## BUYER INFORMATION SHEET

( For Installment Buyers Only )

<b>NAME</b>			
<i>Family</i>	<i>First</i>	<i>Middle</i>	
<b>Home Address</b>		<b>Years of Stay</b> _____	
<i>No./Street</i>	<i>District</i>	<i>City/Province</i>	<i>Zip Code</i>
<b>Previous Home Address</b>		<b>Years of Stay</b> _____	
<i>No./Street</i>	<i>District</i>	<i>City/Province</i>	<i>Zip Code</i>
<b>E-Mail Address</b>	<b>Residence Phone No.</b>	<b>Mobile Number</b>	
<b>Ownership of Present Home</b>			
<input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Living w/ Relatives <input type="checkbox"/> Others _____			
<b>Other Information</b>			
<b>Sex</b>	<b>Civil Status</b>	<b>Age</b>	<b>B/Day</b>
_____	_____	_____	_____
<b>B/Place</b>		<b>Citizenship</b>	
_____		_____	
<b>No. Of Dependents</b> _____			
<b>Dependent Children</b> _____	<b>Other Dependents</b> _____	<b>No. of Working Children</b> _____	
<b>Receiving Support from Abroad</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Relationship</b> _____			
<b>SPOUSE</b>			
<i>Family</i>	<i>First</i>	<i>Middle</i>	
<b>Age</b>	<b>B/day</b>	<b>B/Place:</b>	<b>Citizenship</b>
_____	_____	_____	_____
<b>BUYER</b>		<b>SPOUSE</b>	
<b>Source of Income</b>		<b>Source of Income</b>	
<input type="checkbox"/> Employment <input type="checkbox"/> Business <input type="checkbox"/> Professional Practice <input type="checkbox"/> Others _____		<input type="checkbox"/> Employment <input type="checkbox"/> Business <input type="checkbox"/> Professional Practice <input type="checkbox"/> Others _____	
<b>Employer/ Business Name</b>		<b>Employer/ Business Name</b>	
_____		_____	
<b>Position</b>		<b>Position</b>	
_____		_____	
<b>Office/ Business Address</b>		<b>Office/ Business Address</b>	
_____		_____	
<b>Office/ Business Phone No.</b>		<b>Office/ Business Phone No.</b>	
_____		_____	
<b>Nature of Business</b>		<b>Nature of Business</b>	
_____		_____	
<b>Years in Office/Business</b>		<b>Years in Office/Business</b>	
_____		_____	
<b>INCOME PROFILE</b>			
<b>Regular Monthly Income</b> ₱ _____		<b>Regular Monthly Income</b> ₱ _____	
<b>Monthly income derived from other sources</b> _____ <i>(ex. support from abroad, pension, etc.)</i>		<b>Monthly income derived from other sources</b> _____ <i>(ex. support from abroad, pension, etc.)</i>	
<b>TOTAL MONTHLY INCOME</b> ₱ _____		<b>TOTAL MONTHLY INCOME</b> ₱ _____	

## FAMILY EXPENSE PROFILE

House Rental / Amortization	₱	
Food		
Utilities		
Education		
Medical		
Loan /Credit Card Payments		
Miscellaneous		
<b>TOTAL MONTHLY EXPENSES</b>	<b>₱</b>	

## DEPOSIT AND LOAN PROFILE

BUYER		SPOUSE	
Outstanding Balance of Savings /Current Account / Time Deposits	₱	Outstanding Balance of Savings /Current Account / Time Deposits	₱
Outstanding Credit Card Balance	₱	Outstanding Credit Card Balance	₱
Outstanding Loan Balance	₱	Outstanding Loan Balance	₱

## CERTIFICATION

Date: \_\_\_\_\_

**I/We certify that all information furnished herein are true and correct to the best of my / our knowledge. I/We further authorize the Philippine Deposit Insurance Corporation (PDIC) through its authorized representative to verify and investigate from whatever sources it may deem appropriate above declarations in relation to my/our intent to purchase real property on installment.**

I/We hereby give my/our consent to the processing of my/our personal data by the PDIC, in relation to my/our desire to acquire the property/ies indicated in the Offer to Buy.

It is hereby understood and acknowledged that: (a) the processing by the PDIC of personal data is in pursuance of its mandate as required by existing laws, rules and regulations; (b) personal data collected shall be used only for the purposes of disposal of assets of PDIC and/or closed banks; (c) processing of personal data is pursuant to the principles of transparency, legitimate purpose and proportionality; and (d) organizational, physical and technical measures are in place to protect personal data in accordance with the Data Privacy Act of 2012, its Implementing Rules and Regulations and other issuances of the National Privacy Commission.

\_\_\_\_\_  
 Buyer  
 Printed Name over Signature  
 TIN: \_\_\_\_\_

\_\_\_\_\_  
 Spouse of Buyer  
 Printed Name over Signature  
 TIN : \_\_\_\_\_

## CHECKLIST OF DOCUMENTARY REQUIREMENTS SUBMITTED

- Filled out Buyer Information Sheet (BIS)  Latest ID with Photo of Buyer and Spouse
- Photocopy of primary identification
- Passport  No. \_\_\_\_\_ Issued on \_\_\_\_\_ Issued at \_\_\_\_\_
- PRC License  Profession \_\_\_\_\_ No. \_\_\_\_\_
- Company ID  Company \_\_\_\_\_ No. \_\_\_\_\_
- Driver's License  No. \_\_\_\_\_ SSS ID  No. \_\_\_\_\_
- GSIS E-Card  No. \_\_\_\_\_ Others  Specify \_\_\_\_\_
- Certificate of Service indicating length of service, position and annual salary, if employed
- Proof of non-salary income (Pls. specify) \_\_\_\_\_
- Certificate of Business Registration with SEC or DTI, if self-employed
- Proof of business income (Pls. specify) \_\_\_\_\_
- Other documents submitted as proof of paying capacity (Pls specify) \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_